



REPLY TO  
ATTENTION OF

DEPARTMENT OF THE ARMY  
ECHO COMPANY, 2<sup>ND</sup> BATTALION, 29<sup>TH</sup> INFANTRY REGIMENT  
8020 JACELIN STREET, BUILDING 2491  
FORT BENNING, GEORGIA 31905

ATSH-INB-E

01 December 2013

MEMORANDUM FOR INSTRUCTION

SUBJECT: Read ahead packet for SUAS Master Trainer Students

**1. Scope:** The students will be given classroom and hands-on training that will focus on the student's ability to evaluate other operators. Students will be given instruction that will include reporting procedures, fundamentals of instruction, Semi-Annual evaluations, and information that will familiarize the Master Trainer with both the RAVEN A, B and Digital Downlink (DDL) systems. This is a 15 day program of instruction (More days as needed for weather). At the conclusion of the training program students will be assessed on their ability to evaluate and certify operators. The training will not require remaining in the field overnight. After successful completion of the course the students will be presented a 120-hour certificate of instruction which is required to perform the duties of unit Master Trainer.

**2. Prerequisites:**

**a.** Students must be certified Raven A, B, DDL operators and must have in their possession on the first day of class, their current Raven UAV Operators card. **Students will not attend the SUAS Master Trainer Course without a SUAS operator's certificate.**

**b.** Students will provide documentation of a minimum of 20 flight hours on the Raven A, B or DDL Systems. Documentation can be in the form of log books or a memorandum from the first O-5 in the chain of command stating the soldier has accumulated at least 20 flight hours.

**c.** Students must provide a copy of additional duty orders assigning them as a unit's Master Trainer. Orders must be signed by the first O-5 in the chain of command.

**d.** Students should be operationally experienced individuals, with unit retainability, who are expected to perform SUAS Master Trainer duties. Student must be a SGT/E-5 or above to attend the SUAS Master Trainer Course.

**e.** Students will not be on a profile or have any physical limitations that would prohibit the Soldier from operating the system

**f.** Individuals who do not meet these prerequisites will not be enrolled in the SUAS Master Trainer Course.

**g.** Students must have active SUASMAN accounts.

**3. STUDENT INSTRUCTIONS:**

**a.** Students will report to Building 2491 NLT 0830 on the first day of the class.

If proceeding from Olson Hall (post lodging):

- 1) Leave the parking lot and turn left onto Edwards Street.
- 2) Follow Edwards Street until you reach a "T" intersection with Dixie Road.
- 3) Turn right onto Dixie Road and follow until the road bears right and becomes Jacelin Road.
- 4) Bldg 2491 is the second large aircraft hanger on the left behind bldg 2489.

5) Look for the old Front Line Ambulance (FLA) on display.  
6) Students will wait at the gate to the right of bldg 2489 (gate number 4) until let in by SUAS staff.

If proceeding from Off post billeting:

1) Enter Ft. Benning through the Main Ft. Benning gate on Interstate 185.  
2) Follow I-185 until it ends and turn right onto Dixie Road.  
3) Follow Dixie Road until the road bears right and becomes Jacelin Road.  
4) Bldg 2491 is the second large aircraft hanger on the left behind bldg 2489.  
5) Look for the old FLA on display.  
6) Students should wait at the gate to the right of bldg 2489 (gate number 4) until let in by SUAS staff.

- a) Students are to report to Olson Hall for billeting.
- b) The SUAS School does not provide transportation from billeting to the school for students.
- c) The course does not provide transportation to the DFAC for students.
- d) Units are highly encouraged to provide rental vehicles for students due to the time constraints in the schedule and the distance from the school to lodging and the DFAC.
- e) The SUAS School does provide transportation from the school to training sites and back to the school.

**b. Transportation:** Transportation to and from the SUAS school is the responsibility of the student's unit. Transportation is provided from the classroom to the range during training throughout the course.

**c. Redeployment:** Students should plan to return to home station no earlier than Sunday. Additional training days are built in the course to allow for training days lost due to weather.

**d. Billeting:** All students are to report to Olson Hall for billeting. In the event Olson Hall does not have rooms available the student will receive a non-availability memo authorizing billeting off post at the government rate.

**List of available billeting in the area.**

**Fort Benning Lodging, Olsen Hall 706-689-0067**

LaQuinta Inn 706-568-1740  
Comfort Inn 706-256-3093  
Days Inn 706-561-4400  
Holiday Inn 706-324-0231  
Fairfield Inn 706-317-3600

**e. Telephones:** Cell phone use is not permitted during training hours.

**f. Packing list:** Temperatures can range from mid 20's in the winter and the 100's in the summer. Soldiers should anticipate the necessary clothing needed for the current climate. ACU uniform, with patrol cap, will be worn at all times while training and traveling to and from the training site. Uniform will be worn IAW AR-670-1. Other packing list items include:

### **MANDATORY ITEMS**

- 4 sets of duty uniform
- 2 sets of Physical fitness Uniforms (seasonal)
- 7 T-Shirts
- 7 Socks (Duty Uniform)
- 7 pair of white crew socks
- Desert Boots
- ID Tags & ID Card
- Belt
- ACH
- Wet Weather Gear
- Cold Weather Gear (Winter Only)
- Flashlight or Headlamp
- Protractor
- Map Markers
- Eye Pro (clear and tinted lenses)
- Canteen/Camel Back
- Civilian Attire

### **AUTHORIZED ADDITIONAL ITEMS**

- Compass
- Folding Chair
- Sun Block, Chap Stick
- Laptop

**g. PT:** Physical training will be conducted as a class, led by the course cadre with formation at Olson Hall. Students will receive a schedule of physical training events to be conducted.

**h. Mail:** Personal mail should not be forwarded to Ft. Benning GA.

**i. Medical Emergencies:** In the event of a medical emergency, students will be transported to Martin Army Community Hospital (MACH) on Fort Benning.

**j. Meals:** The SUAS Master Trainer Course provides students the opportunity to eat at the DFAC during classroom training days. Students will be provided MRE's for missed meals during training days in a field environment.

**k. Attendance:** Students are required to attend ALL scheduled training events. Due to the length of the course and the amount of information presented, there is no "make up" training. Students will be removed from the course if they miss more than three hours of training throughout the course.

### **l. Graduation Requirements:**

Students will be required to receive an 80% "GO" on the two written exams in the course.

Students must receive a "GO" on the three graded flight profiles.

Students must receive a "GO" on one oral presentation. (Controls/Indicators or Falcon View)

Students must demonstrate, at all times, adequate "situational awareness" and can be dropped from the course for any safety violations.

**m. Points of Contact:**

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///Original Signed///  
JERRY C. FOX JR  
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Commanding